



**INTERNATIONAL ELECTROTECHNICAL COMMISSION (IEC) SYSTEM FOR
THE CERTIFICATION TO STANDARDS RELATING TO EQUIPMENT FOR
USE IN EXPLOSIVE ATMOSPHERES**

IECEX OPERATIONAL DOCUMENT

IECEX 60079-19 FAR (Combined Revision of existing CRF + FAR)

TITLE: Facility Audit Report Form (FAR) – Ex Repair and Overhaul

Circulated to: IECEx MC Members

Introduction

Further to the Report from WG10 at the Split 2011 ExMC meeting, refer item 11.2 of the ExMC Split confirmed minutes ExMC/723A/RM, WG10 has progressed with its work to integrate additional Ex related Services beyond Ex Repair.

Refer to Document ExMC/746/Inf for the background and explanation of the new proposed IECEx 03 series Document Structure.

This draft document is the proposed new Facility Audit Report (FAR) for the IECEx 03-5 Scheme (Certified Service Facility Scheme Part 5 Ex Repair and Overhaul) for use by ExCBs to record assessments and audits of Service Facilities providing Ex Repair Services according to IEC 60079-19. This document also contains the proposed Non Conformance Report Form (NCR).

This draft new FAR combines the previous IEC 60079-19 Compliance Report Form (CRF) and the previous IEC 60079-19 FAR into one single Report Form.

This document has been prepared by WG10 and is presented for consideration at the ExMC Calgary 2012 meeting.

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IECEX 03 - 5 Audit Report No: xx/yyy/FARzz.zzzz/zz

ExCB Internal File Reference No.:

Applicant:

...
...
...
...

Service facility (SF) location covered by this assessment:

...
...
...
...

Percentage of business related to Ex equipment (Optional Additional information):

<list the % of the total business that relates to repair, overhaul or reclamation of Ex equipment>

No. of employees:

A total of ... employees on site, ... involved in repair and overhaul of Ex equipment.

Responsible person(s):

<list the Responsible Persons, according to IEC 60079-19, that have been assessed. This list must be reviewed each surveillance audit>

Operatives:

<list the Operatives, according to IEC 60079-19, that have been assessed. This list must be reviewed each surveillance audit>

Scope of repair and overhaul work of the SF, including any limitations:

<specify type of equipment and protection, e.g. Ex e motors, and any limitations, e.g. only motors rated <1 kV>

Audit criteria:

- IEC 60079-19, 3rd edition
- OD 014-5
- OD 015-5

Type of audit:

- initial assessment/reassessment of a SF with a verified certified QS
- initial assessment/reassessment of a SF without a certified QS
- surveillance of a SF with a certified QS
- surveillance of a SF without a certified QS
- special assessment visit, e.g. due to relocation or major changes at the Service Facility

Lead Assessor:

(name)

...

Lead Assessor:

(signature)

...

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1 SUMMARY REPORT

Reference Documents:

(include quality manual and other documents or procedures referenced during the audit)

Summary of observations:

(State the most important results of the compliance/surveillance audit)

Nonconformities:

(as detailed in the attached Nonconformity (NCR) Report(s), when applicable)

Lead Assessor's recommendations:

- [] – FAR issued, indicating full compliance with IECEx Scheme Requirements, recommending that IECEx Facility Certification be issued/maintained

- [] – FAR issued, indicating general compliance with IECEx Scheme Requirements, even if minor non-conformances are raised, recommending that IECEx Facility Certification be issued/maintained following receipt of satisfactory documentary evidence supporting effective corrective action. Corrective action to be verified at next surveillance visit

- [] – FAR issued, indicating non-compliance with IECEx Scheme Requirements, due to major non-conformances being raised, recommending that IECEx Facility Certification be issued only after a satisfactory follow-up visit. Services cannot be claimed as being covered by IECEx Certification until a follow up visit is conducted (must be within 2 calendar months of assessment).

Accepted by IECEx 03 ExCB:

ExCB:

Date:

EX Certification Manager

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3 ASSESSOR'S REPORT

3.1 Assessment to OD 014-5

(The requirements of each of the following Clauses are detailed in OD 014-5)

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|------------|--|-----------------------|----------------|---------|
| 3.1 | Documentation requirements | No requirements | N/A | |
| 3.1.1 | General | | | |
| 3.1.2. | Records <i>Ex process plan?</i> <i>Number of Ex repairs?</i> <i>Percentage of Ex repairs related to non-Ex repairs?</i> | | | |
| 3.2 | Management responsibility <i>Management representative?</i> <i>Responsible Person?</i> | | | |
| 3.3 | Resource management <i>Staff competence?</i> | | | |
| 3.4 | Product realization | | | |
| 3.5 | Measurement, analysis and improvement | No requirements | N/A | |
| 3.5.1 | Planning | | | |
| 3.5.2 | Customer satisfaction | | | |
| 3.5.3 | Internal audit | | | |
| 3.5.4 | Monitoring and measurement of processes | | | |
| 3.5.5 | Monitoring and measurement of product | | | |
| 3.5.6 | Control of nonconforming product | | | |
| 3.5.9 | Corrective action | | | |
| 3.5.10 | Preventive action | | | |
| 8 | Process assessment by ExCBs | No requirements | N/A | |
| 8.1 | Compliance with OD 015-5 | | | |
| 8.2 | Use of subcontractors <i>Agreement?</i> | | | |
| 8.3 | Assessment of competencies | | | |
| 8.4 | Records | | | |
| 8.5 | Marking | | | |
| 8.6 | Dimensional checks | | | |
| 8.7 | Conditions for equipment release <i>Marking?</i> <i>Report to customer?</i> <i>Job records?</i> | | | |

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| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|--|-----------------------|----------------|---------|
| A.1 | Assessment of Responsible Persons and Operatives | | | |

3.2 Assessment to IEC 60079-19 – General requirements (Edition 3)

(The requirements of each of the following Clauses are detailed in IEC 60079-19)

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|------------|--|-----------------------|----------------|---------|
| 4 | General | | | |
| 4.1 | General principles | | | |
| 4.2 | Statutory requirements for repair facility | | | |
| 4.4 | Instructions for the repair facility | | | |
| 4.4.1 | Repair and overhaul | | | |
| 4.4.1.1 | General | | | |
| 4.4.1.2 | Certificates and standards | | | |
| 4.4.1.3 | Competency | | | |
| 4.4.1.4 | Repair of components | | | |
| 4.4.1.5 | Documentation | | | |
| 4.4.1.5.1 | General | | | |
| 4.4.1.5.2 | Job report to the user | | | |
| 4.4.1.5.3 | Repair facility records | | | |
| 4.4.1.6 | Spare parts | | | |
| 4.4.1.6.1 | General | | | |
| 4.4.1.6.2 | Fasteners | | | |
| 4.4.1.6.3 | Sealed parts | | | |
| 4.4.1.7 | Identification of repaired equipment | | | |
| 4.4.2 | Reclamations | | | |
| 4.4.2.1 | General | | | |
| 4.4.2.2 | Exclusions | | | |
| 4.4.2.2.1 | Requirements | | | |
| 4.4.2.2.2 | General | | | |
| 4.4.2.2.3 | Responsibilities | | | |
| 4.4.2.2.4 | Reclamation procedures | | | |
| 4.4.2.2.5 | General | | | |
| 4.4.2.2.6 | Metal spraying | | | |
| 4.4.2.2.7 | Electroplating | | | |
| 4.4.2.2.8 | Sleeving | | | |
| 4.4.2.2.9 | Brazing and welding | | | |
| 4.4.2.2.10 | Metal stitching | | | |
| 4.4.2.2.11 | Threaded holes for fasteners | | | |
| 4.4.2.2.12 | Re-machining | | | |
| 4.4.3 | Alterations and modifications | | | |
| 4.4.3.1 | Alterations | | | |
| 4.4.3.2 | Modifications | | | |

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| Clause | Subject | SF reference document | Audit findings | NCR No. |
|---------|-------------------------------------|-----------------------|----------------|---------|
| 4.4.4 | Temporary repairs | | | |
| 4.4.5 | Rotating machinery | | | |
| 4.4.5.1 | Removal of damaged windings | | | |
| 4.4.5.2 | Additional requirements | | | |
| 4.4.5.3 | Lubricants and corrosion inhibitors | | | |
| 4.4.6 | Inverters | | | |

3.3 Assessment to IEC 60079-19 – Ex d *(the following table maybe removed if Ex d is not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|-----------|---|-----------------------|----------------|---------|
| 5 | Additional requirements for Ex d equipment | | | |
| 5.1 | Application | | | |
| 5.2 | Repair and overhaul | | | |
| 5.2.1 | Enclosures | | | |
| 5.2.1.1 | General | | | |
| 5.2.1.2 | Over-pressure testing | | | |
| 5.2.2 | Cable and conduit entries | | | |
| 5.2.3 | Terminations | | | |
| 5.2.4 | Insulation | | | |
| 5.2.5 | Internal connections | | | |
| 5.2.6 | Windings | | | |
| 5.2.6.1 | General | | | |
| 5.2.6.2 | Repair of rotating machine rotors | | | |
| 5.2.6.3 | Testing after repair of windings | | | |
| 5.2.6.3.1 | General | | | |
| 5.2.6.3.2 | Rotating machines | | | |
| 5.2.6.4 | Temperature sensors | | | |
| 5.2.6.4.1 | Repaired windings | | | |
| 5.2.6.4.2 | Overhaul | | | |
| 5.2.7 | Auxiliary equipment | | | |
| 5.2.7.1 | Flameproof brake units | | | |
| 5.2.7.2 | Other auxiliary devices | | | |
| 5.2.8 | Light-transmitting parts | | | |
| 5.2.9 | Encapsulated parts | | | |
| 5.2.10 | Batteries | | | |
| 5.2.11 | Lamps | | | |
| 5.2.12 | Lampholders | | | |
| 5.2.13 | Ballasts | | | |
| 5.2.14 | Breathing devices | | | |
| 5.3 | Reclamation | | | |
| 5.3.1 | General | | | |

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| Clause | Subject | SF reference document | Audit findings | NCR No. |
|---------|------------------------------|-----------------------|----------------|---------|
| 5.3.2 | Enclosures | | | |
| 5.3.2.1 | Components | | | |
| 5.3.2.2 | Flameproof joints | | | |
| 5.3.2.3 | Threaded holes for fasteners | | | |
| 5.3.3 | Sleeving | | | |
| 5.3.4 | Shafts and housings | | | |
| 5.3.5 | Sleeve bearings | | | |
| 5.3.6 | Rotors and stators | | | |
| 5.4 | Alterations and modification | | | |
| 5.4.1 | Enclosures | | | |
| 5.4.2 | Cable or conduit entries | | | |
| 5.4.3 | Terminations | | | |
| 5.4.4 | Windings | | | |
| 5.4.5 | Auxiliary equipment | | | |

3.4 Assessment to IEC 60079-19 – Ex i *(the following table maybe removed if Ex i is not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|--|-----------------------|----------------|---------|
| 6 | Additional requirements for Ex i equipment | | | |
| 6.1 | Application | | | |
| 6.2 | Repair and overhaul | | | |
| 6.2.1 | Enclosures | | | |
| 6.2.2 | Cable glands | | | |
| 6.2.3 | Terminations | | | |
| 6.2.4 | Soldered connections | | | |
| 6.2.5 | Fuses | | | |
| 6.2.6 | Relays | | | |
| 6.2.7 | Shunt diode safety barriers and galvanic isolators | | | |
| 6.2.8 | Printed circuit boards | | | |
| 6.2.9 | Optocouplers and piezoelectric components | | | |
| 6.2.10 | Electrical components | | | |
| 6.2.11 | Batteries | | | |
| 6.2.12 | Internal wiring | | | |
| 6.2.13 | Transformers | | | |
| 6.2.14 | Encapsulated components | | | |
| 6.2.15 | Non-electrical parts | | | |
| 6.2.16 | Testing | | | |
| 6.3 | Reclamation | | | |
| 6.4 | Modifications | | | |

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3.5 Assessment to IEC 60079-19 – Ex p *(the following table maybe removed if Ex p is not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|-----------|---|-----------------------|----------------|---------|
| 7 | Additional requirements for Ex p equipment | | | |
| 7.1 | Application | | | |
| 7.2 | Repair and overhaul | | | |
| 7.2.1 | Enclosures | | | |
| 7.2.2 | Cable and conduit entries | | | |
| 7.2.3 | Terminations | | | |
| 7.2.4 | Insulation | | | |
| 7.2.5 | Internal connections | | | |
| 7.2.6 | Windings | | | |
| 7.2.6.1 | General | | | |
| 7.2.6.2 | Repair of rotating machine rotors | | | |
| 7.2.6.3 | Testing after repair of windings | | | |
| 7.2.6.3.1 | General | | | |
| 7.2.6.3.2 | Rotating machines | | | |
| 7.2.6.4 | Temperature sensors | | | |
| 7.2.6.4.1 | Repaired windings | | | |
| 7.2.6.4.2 | Overhaul | | | |
| 7.2.7 | Auxiliary devices | | | |
| 7.2.8 | Light-transmitting parts | | | |
| 7.2.9 | Encapsulated parts | | | |
| 7.2.10 | Batteries | | | |
| 7.2.11 | Lamps | | | |
| 7.2.12 | Lampholders | | | |
| 7.2.13 | Ballasts | | | |
| 7.3 | Reclamation | | | |
| 7.3.1 | General | | | |
| 7.3.2 | Enclosures | | | |
| 7.3.2.1 | General | | | |
| 7.3.2.2 | Joints | | | |
| 7.3.3 | Shafts and housings | | | |
| 7.3.4 | Sleeve bearings | | | |
| 7.3.5 | Rotors and stators | | | |
| 7.4 | Alterations and modifications | | | |
| 7.4.1 | Enclosures | | | |
| 7.4.2 | Cable and conduit entries | | | |
| 7.4.3 | Terminations | | | |
| 7.4.4 | Windings | | | |
| 7.4.5 | Auxiliary equipment | | | |

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3.6 Assessment to IEC 60079-19 – Ex e *(the following table maybe removed if Ex e is not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|------------|--|-----------------------|----------------|---------|
| 8 | Additional requirements for Ex e equipment | | | |
| 8.1 | Application | | | |
| 8.2 | Repair and overhaul | | | |
| 8.2.1 | Enclosures | | | |
| 8.2.2 | Cable and conduit entries | | | |
| 8.2.3 | Terminations | | | |
| 8.2.4 | Insulation | | | |
| 8.2.5 | Internal connections | | | |
| 8.2.6 | Windings | | | |
| 8.2.6.1 | General | | | |
| 8.2.6.1.1 | For machines with a rated voltage of 1000 V or less | | | |
| 8.2.6.1.2 | For machines with a rated voltage of greater than 1000 V | | | |
| 8.2.6.2 | Repair of rotating machine rotors | | | |
| 8.2.6.3 | Testing after repair of windings | | | |
| 8.2.6.3.1 | General | | | |
| 8.2.6.3.2 | Rotating machines | | | |
| 8.2.6.4 | Temperature sensors | | | |
| 8.2.6.4.1 | Repaired windings | | | |
| 8.2.6.4.2 | Overhaul | | | |
| 8.2.7 | Light-transmitting parts | | | |
| 8.2.8 | Encapsulated parts | | | |
| 8.2.9 | Batteries | | | |
| 8.2.10 | Lamps | | | |
| 8.2.11 | Lampholders | | | |
| 8.2.12 | Ballasts | | | |
| 8.2.13 | Breathing devices | | | |
| 8.3 | Reclamation | | | |
| 8.3.1 | Enclosures | | | |
| 8.3.1.1 | General | | | |
| 8.3.1.2 | Joints | | | |
| 8.3.1.3 | Shafts and housings | | | |
| 8.3.2 | Sleeve bearings | | | |
| 8.3.3 | Rotors and stators | | | |
| 8.4 | Modifications | | | |
| 8.4.1 | Enclosures | | | |
| 8.4.2 | Cable and conduit entries | | | |
| 8.4.3 | Terminations | | | |
| 8.4.4 | Windings | | | |
| 8.4.5 | Auxiliary equipment | | | |

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3.7 Assessment to IEC 60079-19 – Ex n *(the following table maybe removed if Ex n is not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|------------|---|-----------------------|----------------|---------|
| 9 | Additional requirements for Ex n equipment | | | |
| 9.1 | Application | | | |
| 9.2 | Repair and overhaul | | | |
| 9.2.1 | Enclosures | | | |
| 9.2.2 | Cable and conduit entries | | | |
| 9.2.3 | Terminations | | | |
| 9.2.4 | Insulation | | | |
| 9.2.5 | Internal connections | | | |
| 9.2.6 | Windings | | | |
| 9.2.6.1 | General | | | |
| 9.2.6.2 | Repair of rotating machine rotors | | | |
| 9.2.6.3 | Testing after repair of windings | | | |
| 9.2.6.3.1 | General | | | |
| 9.2.6.3.2 | Rotating machines | | | |
| 9.2.6.4 | Temperature sensors | | | |
| 9.2.6.4.1 | Repaired windings | | | |
| 9.2.6.4.2 | Overhaul | | | |
| 9.2.7 | Light-transmitting parts | | | |
| 9.2.8 | Encapsulated parts | | | |
| 9.2.9 | Batteries | | | |
| 9.2.10 | Lamps | | | |
| 9.2.11 | Lamp holders | | | |
| 9.2.12 | Ballasts | | | |
| 9.2.13 | Enclosed break devices | | | |
| 9.2.14 | Breathing devices | | | |
| 9.3 | Reclamation | | | |
| 9.3.1 | General | | | |
| 9.3.2 | Enclosures | | | |
| 9.3.3 | Joints | | | |
| 9.3.4 | Shafts and housings | | | |
| 9.3.5 | Sleeve bearings | | | |
| 9.3.6 | Rotors and stators | | | |
| 9.4 | Alterations and modifications | | | |
| 9.4.1 | Enclosures | | | |
| 9.4.2 | Cable and conduit entries | | | |
| 9.4.3 | Terminations | | | |
| 9.4.4 | Windings | | | |
| 9.4.5 | Auxiliary equipment | | | |

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3.8 Assessment to IEC 60079-19 – equipment covered by IEC 60079-26 *(the following table maybe removed if not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|---|-----------------------|----------------|---------|
| 10 | Additional requirements for equipment covered by IEC 60079-26 | | | |

3.9 Assessment to IEC 60079-19 – Ex t (formerly known as tD, DIP) *(the following table maybe removed if not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|------------|--|-----------------------|----------------|---------|
| 11 | Additional requirements for Ex t equipment | | | |
| 11.1 | Application | | | |
| 11.2 | Repair and overhaul | | | |
| 11.2.1 | Enclosures | | | |
| 11.2.2 | Cable and conduit entries | | | |
| 11.2.3 | Terminations | | | |
| 11.2.4 | Insulation | | | |
| 11.2.5 | Internal connections | | | |
| 11.2.6 | Windings | | | |
| 11.2.6.1 | General | | | |
| 11.2.6.2 | Repair of machine rotors | | | |
| 11.2.6.3 | Testing after repair of windings | | | |
| 11.2.6.3.1 | General | | | |
| 11.2.6.3.2 | Rotating machines | | | |
| 11.2.6.4 | Temperature sensors | | | |
| 11.2.6.4.1 | Repaired windings | | | |
| 11.2.6.4.2 | Overhaul | | | |
| 11.2.7 | Light-transmitting parts | | | |
| 11.2.8 | Batteries | | | |
| 11.2.9 | Lamps | | | |
| 11.2.10 | Lamp holders | | | |
| 11.2.11 | Ballasts | | | |
| 11.2.12 | Breathing devices | | | |
| 11.3 | Reclamation | | | |
| 11.3.1 | Enclosures | | | |
| 11.3.2 | Joints | | | |
| 11.3.3 | Shafts and housings | | | |
| 11.3.4 | Sleeve bearings | | | |
| 11.3.5 | Rotors and stators | | | |
| 11.4 | Alterations and modifications | | | |
| 11.4.1 | Enclosures | | | |

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| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|---------------------------|-----------------------|----------------|---------|
| 11.4.2 | Cable and conduit entries | | | |
| 11.4.3 | Windings | | | |
| 11.4.4 | Auxiliary equipment | | | |

3.10 Assessment to IEC 60079-19 – Ex pD *(the following table maybe removed if Ex pD is not within the scope of application)*

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|---|-----------------------|----------------|---------|
| 12 | Additional requirements for Ex pD equipment | | | |
| 12.1 | Application | | | |
| 12.2 | Repair and overhaul - see clause 7 | | | |
| 12.3 | Reclamation – see clause 7 | | | |
| 12.4 | Modifications – see clause 7 | | | |

3.11 Assessment to IEC 60079-19 – Annex A – Identification of repaired equipment by marking

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|---|-----------------------|----------------|---------|
| A.1 | Marking information | | | |
| A.2 | Symbols | | | |
| A.2.1 | In accordance with certificate documentation and/or manufacturer's specification | | | |
| A.2.2 | In accordance with the type of protection standards but not the certificate documentation | | | |
| A.2.3 | Other situations | | | |

3.12 Assessment to IEC 60079-19 – Annex B – Knowledge, skills and competencies of “responsible persons” and “operatives”

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|----------------------|-----------------------|----------------|---------|
| B.1 | Scope | | | |
| B.2 | Knowledge and skills | | | |
| B.2.1 | Responsible persons | | | |
| B.2.2 | Operatives | | | |
| B.3 | Competencies | | | |
| B.3.1 | General | | | |
| B.3.2 | Responsible persons | | | |
| B.3.3 | Operatives | | | |
| B.4 | Assessment | | | |

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3.13 Assessment to IEC 60079-19 – Annex C – Requirements for measurements in flameproof equipment during overhaul, repair and reclamation (including guidance on tolerances)

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|---------|-----------------------|----------------|---------|
| C.1 | General | | | |

3.2 Assessment to OD 015-5

| Clause | Subject | SF reference document | Audit findings | NCR No. |
|--------|---|-----------------------|----------------|---------|
| 4 | Additional requirements associated with Efficiency to maintain T Ratings of rotating machines | | | |
| 5.1 | Machining limits for Flameproof Surfaces (for Ex d) | | | |
| 5.2 | Overpressure (for Ex d) | | | |

IECEX 03 - 5
Typical Non Conformity Report (NCR)

| | |
|------------------------|------|
| IECEX FAR No: | xxxx |
| Date(s) of assessment: | xxxx |

Non Conformity Number: mm/yyyy/xx
(Month/Year/No. issued)

Requirement reference:
(e.g. IEC 60079-19 / OD 014-5 / OD 015-5, clause ...)

Response time by Auditee:

Non Conformance (objective finding and statement of non-conformance):

ExCB Auditor:

Service Facility representative:

Response of Service Facility

1) Proposed Corrective Action + Timeframe
Include a statement describing actual corrective action

ExCB Auditor:

Service Facility representative:

2) Corrections and Corrective actions:
Include a statement describing actual corrective/preventative action implemented

3) Verification of Corrective and Preventive Action by ExCB:

ExCB Auditor:

Service Facility representative: