The Twenty Fifth Meeting of the ExMC

to be held in Edinburgh, Scotland UK

**21st and 22nd September 2023**

**List of Confirmed Decisions**

This document contains the list of Confirmed Decisions as recorded during the 2023 meeting of the IECEx Management Committee, ExMC, held in person (only) in Edinburgh on 21st and 22nd September 2023.

In noting that for the 2023 ExMC meeting, Decisions taken were displayed and agreed prior to considering the next agenda item and therefore the decisions as recorded in this document are listed as Confirmed Decisions.

Members are requested to note these confirmed decisions and the actions arising for these.

A formal set of minutes will be issued in due course seeking confirmation by correspondence.

In noting these confirmed Decisions, we wish to thank all Members and Delegates for a most productive meeting.

**IECEx Secretariat**

|  |  |
| --- | --- |
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**MEETING CHAIR:**

**Mr Paul Meanwell, Komatsu Mining Corporation (South Africa), Chair IECEx**

***Confirmed Decision List***

**\*** *For Items marked with an Asterisk refer to Annex A “Consent Agenda”*

1. **OPENING AND WELCOME – Meeting commenced at 0900am on Thursday 21st September 2023 and continued from 0900am on Friday 22nd September 2023.** 
   1. **Introduction and Address by IECEx Chair – Mr Paul Meanwell**

**Decision 2023/01**

The meeting appreciated the video address by Mr Metzger, IEC Secretary General and CEO.

1. **APPROVAL OF THE AGENDA**

**2.1 Approval of Revised Draft Agenda**

**Decision 2023/02**

The meeting approved the draft agenda as circulated as ExMC/1941B/DA with the following additions:

* Proposal from CN as circulated as ExMC/1999/CD regarding Document Management
* Proposal from CN as circulated as ExMC/2000/CD regarding the 2026 Meetings

**2.2 Approval of the Consent Agenda - Annex A**

**Decision 2023/03**

The meeting approved all items listed in the Consent Agenda circulated as Annex A to ExMC/1941B/DA

**3 MINUTES OF THE LAST ExMC MEETING**

**3.1\*** **Confirmed Minutes of the last meeting held remotely in September 2022.**

Refer Decision 2023/03 regarding the Consent Agenda items.

**3.2 Matters arising from these minutes**

**3.2.1** **Report on Actions arising from the 2022 ExMC Meeting**

**Decision 2023/04**

The meeting appreciated and endorsed a report (ExMC/1947/R) from the Secretariat that highlighted various items on the list of actions arising from the 2022 Meeting as circulated as ExMC/1903A/RM, Confirmed Minutes of the 2022 ExMC Meeting.

**3.2.2** **Other items**

Nil – no decision recorded.

**4 OVERVIEW OF IECEx SYSTEM ACTIVITIES**

**4.1 Annual Report Card**

**Decision 2023/05**

The meeting accepted the Secretariat’s report that emphasised a number of aspects detailed in ExMC/1965/R as an overview of IECEx System activities. Actions arising from discussions will be recorded in the Meeting Report.

**Decision 2023/06**

The meeting accepted the IECEx Chair’s report (as circulated as ExMC/1990/R) following his auditing of IECEx Secretariat records and activities.

**4.2 Appointment of IECEx Treasurer**

**Decision 2023/07**

The meeting noted at the time of closing of the call for nominations circulated as ExMC/1944/Inf, all nominations received were for the re-appointment of Prof Xu Jianping for a second term as IECEx Treasurer. The meeting then unanimously agreed on submitting Prof Xu Jianping for IEC CAB approval as IECEx Treasurer to commence a second term of three years on 1st January 2024.

**4.3 Nomination of IECEx Vice Chair**

**Decision 2023/08**

The meeting noted at the time of closing of the call for nominations circulated as ExMC/1945/INF, a nomination from the USNC (as circulated as ExMC/1978/INF) of Ms Katy Holdredge for IECEx Vice Chair was received. The meeting then unanimously agreed on submitting Ms Holdredge for IEC CAB approval as IECEx Vice Chair to commence a first term of three years on 1st January 2024.

**Decision 2023/09**

The meeting agreed to record a note of thanks for the work of Mr Cole during two terms as IECEx Vice Chair and the appreciation of the support from his employer, Hubbell.

### 5 REPORT ON IEC CAB (Conformity Assessment Board) MATTERS

**5.1****\*** **Review of Conformity Assessment Board (CAB) Decisions** **from CAB Meetings since the 2022 ExMC Meeting**

Refer Decision 2023/03 regarding the Consent Agenda items.

* 1. **Specific CAB Matters for noting by ExMC**

**5.2.1\* Noting of Specific Decisions, relating to IECEx from CAB 2022 Meeting #52 (CAB/2276/DL)**

Refer Decision 2023/03 regarding the Consent Agenda items.

**5.2.2\* Noting of Specific Decisions, relating to IECEx from CAB 2023 Meeting #53 (CAB/2365/DL)**

Refer Decision 2023/03 regarding the Consent Agenda items.

**5.3\* IEC Conformity Assessment System’s Harmonised Basic Rules**

Refer Decision 2023/03 regarding the Consent Agenda items.

**5.4 Any other CAB Matters**

Nil – no decision recorded.

6 IECEx MEMBERSHIP AND GENERAL MATTERS

**6.1\* Current Membership (as noted in the Annual Report Card)**

Refer Decision 2023/03 regarding the Consent Agenda items.

**6.2 Country Membership Matters including New Countries to join - Update from the Secretariat**

No decision recorded.

**6.3\* Acceptance of New ExCBs / ExTLs accepted, via correspondence, since the 2022 ExMC Meeting.**

Refer Decision 2023/03 regarding the Consent Agenda items.

### 6.4IECEx Executive

**Decision 2023/10**

The meeting accepted the report presentation from the IECEx Chairman on the activities of the IECEx Executive in particular the review of Roles and Responsibilities assigned to the Executive as detailed in IECEx OD 002.

**6.5 IECEx Operational Document OD 060 – Extraordinary Circumstances**

**Decision 2023/11**

The meeting noted the publication of Edition 2.1 of OD 060 and after consideration of the USNC comments as circulated as ExMC/1980/CD, agreed to

1. not support the new Decision proposed by the USNC to replace Decision 2022/09
2. support the assignment of Actions for the ExAG, the ExSFC and ExMC WG5 proposed in ExMC/1980/CD with results of this work to be provided to the ExMC as draft revisions of the relevant Operational Documents. Depending on this work further considerations on the application of IECEx OD 060 may be required (noting that it is not intended in Decision 2022/09 that the Lead Assessor will decide on whether the assessment can be conducted as a remote assessment)

**6.6 IECEx Operational Document OD 099 – Procedures for Document Management.**

**Decision 2023/12**

The meeting noted the publication of Edition 1.0 of OD 099 and after consideration of the USNC comments as circulated as ExMC/1981/CD and CN comments available as ExMC/1999/CD, agreed to task the IECEx Secretariat to prepare a draft revision of IECEx OD 099 to address the comments. The meeting also supported the CN suggestion that all assigned publication ‘owners’ as defined in OD 099 need to review documents assigned to them.

**6.7 Any other membership or general matters**

Nil - no decision recorded.

### 7 IECEx ASSESSMENTS OF ExCBs AND ExTLs

**7.1\* IECEx Assessment of ExCBs and ExTLs since 2022 ExMC Meeting**

Refer Decision 2023/03 regarding the Consent Agenda items.

**7.2** **IECEx Maintenance and Consultative Group for matters relating to the IECEx Assessment of ExCBs and ExTLs across all IECEx Schemes – Report from ExAG**

**7.2.1 Report from ExAG Convenor**

**Decision 2023/13**

The meeting accepted a report from the ExAG Convenor, Dr Munro as circulated as ExMC/1988/R, supported the ExAG Recommendation 1 and also Recommendation 2 (via the following Decision) and noted the update on progress in revising IECEx OD 003-2 and OD 032.

**Decision 2023/14**

The meeting approved the revision of IECEx 06 (to be published as Edition 2.0 instead of Edition 1.1 as proposed) as circulated as ExMC/1956/DV subject to further editorial changes to be provided to the Secretariat.

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

7.3 Other Matters related to the IECEx Peer Assessment Program

Nil – no decision recorded.

8 IECEx CERTIFIED EQUIPMENT SCHEME, IECEx 02

**8.1\* Listing of Current IECEx 02 Scheme ExCBs and ExTLs**

Refer Decision 2023/03 regarding the Consent Agenda items.

**8.2 ExTAG MATTERS**

**8.2.1 Report from 2023 ExTAG Meeting**

**Decision 2023/15**

The meeting noted the report from Dr Frank Lienesch, ExTAG Chairman on the September 2023 ExTAG Meeting. The meeting then endorsed the work of the ExTAG and agreed to the

1. ExTAG’s Recommendation that the ExMC WG1 be tasked by the ExMC to revise IECEx 02 based on the outcomes of the work of ExTAG WG01.
2. ExTAG’s Recommendation that the ExMC WG15 be tasked by the ExMC to revise IECEx OD 280
3. appointment of Mr Neleman to IEC TC31’s AG58

*[Secretariat Note: Report from the ExTAG Chair presented to ExMC, is issued as ExTAG (2023 Remote/ExTAG Chair Report) 01 on the IECEx 2023 Meeting website under Green Papers]*

**8.2.2 Any other ExTAG Matters**

Nil – no decision recorded.

8.3 Report from ExMC WG2 - Development of Technical Capability Documents

**Decision 2023/16**

The meeting accepted the report from the Convener, Ms Katy Holdredge (as circulated as ExMC/1974/R) on the current and planned work of ExMC WG2. The meeting also accepted and approved ExMC WG2’s Recommendation #3 regarding permission for ExMC WG2 to update and publish TCDs for new Editions of existing Standards and IECEx OD 290 without prior ExMC approval . The meeting also noted the updated edition of the IECEx TCD and ExMC WG2 Convenor responses to comments (refer ExMC/1987A/RV) received during voting on ExMC/1966/DV.

**8.4 Report from Working Group ExMC WG5 – Manufacturers Quality System Requirements**

**Decision 2023/17**

The meeting accepted the report from the Secretariat on behalf of the Convener, Mr Geoff Barnier (as circulated as ExMC/1934/R) on the status of work of ExMC WG5.

**Decision 2023/18**

In response to ExMC WG5’s Recommendation #1, the meeting noted the comments from DE and USA on the proposed revision of IECEx OD 025 (as circulated as ExMC/1935/DV) and then approved the revision subject to removal of Figure 2, replacement of ‘supplier’ with ‘external provider’, and inclusion of US NC comments and AU NC editorial corrections.

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/19**

In response to ExMC WG5’s Recommendation #2, the meeting did not support the ExMC WG5 request to be permitted to prepare and publish future revisions of F-001 without need of a formal ballot prior to publication.

**Decision 2023/20**

The meeting approved the proposed revision of IECEx F-001 as circulated as ExMC/1960/DV subject to inclusion of the changes proposed by the US NC as

ExMC/1982/CD

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

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**8.5 IECEx Bulletin – Proposals for future approach**

Decision 2023/21

The meeting considered the US comments as circulated as ExMC/1968/CD and agreed to task the Secretariat to include information on [*Standards » IECEx*](https://www.iecex.com/publications/standards/) how to set up notifications for new Interpretation Sheets (ISH) on the [*IEC News and Resources / Subscribe* page](https://www.iec.ch/subscribe) in further development of the IECEx Bulletin.

**Decision 2023/22**

The meeting accepted the report from the Secretariat on the status of development of an Online IECEx Bulletin and supported

* the implementation of the IECEx Online Bulletin as proposed in ExMC/1967/R,
* the supporting actions listed in ExMC/1967/R, and
* inclusion of the information as per the above decision.

**Decision 2023/23**

The meeting considered the US comments as circulated as ExMC/1968/CD and in addition to the above decision, agreed to task ExMC WG13 to investigate the possibility of a notification system for new or updated ExTAG Decision Sheets and ExTR blanks via a subscription service.

**8.6 Other matters relating to the IECEx Certified Equipment Scheme**

Nil – no decision recorded however the Meeting Report will contain Actions for ExMC WG1 and ExMC WG5 regarding QAR content specifying protection techniques.

1. IECEx CONFORMITY MARK LICENSE SYSTEM, IECEx 04
   1. Current List of IECEx Mark Licenses issuing ExCBs

**Decision 2023/24**

The meeting noted and accepted the list of currently accepted IECEx Conformity Mark Licence issuing ExCBs @ <https://www.iecex.com/information/excbs/conformity-mark/>

* 1. Report from the IECEx Marks Committee Chair, Mr Timothy Duffy

**Decision 2023/25**

The meeting accepted the ExMarkCo report presentation from the ExMarkCo Chair, Mr Duffy.

* 1. Current ExMarkCo Membership vacancies

No decision recorded however members are again reminded to consider nomination of experts to these vacancies.

* 1. **Notifications of misuse of the IECEx Conformity Mark.**

Nil – no decision recorded.

* 1. Other Matters relating to the IECEx Conformity Mark System

Nil – no decision recorded.

10 CERTIFIED SERVICE FACILITIES SCHEME – IECEx 03 series

**10.1\* Listing of ExCBs – According to IECEx 03 series, Certified Service Facility Scheme**

Refer Decision 2023/03 regarding the Consent Agenda items.

**10.2 Report from the ExSFC Chairman**

**Decision 2023/26**

The meeting accepted a report from Mr Peter Thurnherr, ExSFC Chairman on the 2023 ExSFC meeting as circulated as ExMC/1958/RM.

**Decision 2023/27**

The meeting approved the revision of IECEx 03-2 as circulated as ExMC/1948/DV subject to replacement of ‘he’ with ‘they’.

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/28**

The meeting approved the revision of IECEx 03-3 as circulated as ExMC/1949/DV subject to replacement of ‘he’ with ‘they’.

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/29**

The meeting approved the revision of IECEx 03-4 as circulated as ExMC/1950/DV subject to replacement of ‘he’ with ‘they’.

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/30**

The meeting approved the revision of IECEx 03-5 as circulated as ExMC/1951/DV subject to replacement of ‘he’ with ‘they’.

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/31**

The meeting approved the revision of IECEx OD 313-5 as circulated as ExMC/1952/DV

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/32**

The meeting approved the revision of IECEx OD 314-5 as circulated as ExMC/1953/DV

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/33**

The meeting approved the revision of IECEx OD 315-5 as circulated as ExMC/1954/DV

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

**Decision 2023/34**

The meeting approved the revision of IECEx OD 316-5 as circulated as ExMC/1955/DV

**In favour:** AU, BR, CA, CH, CN, CZ, DE, DK, ES, FI, FR, GB, GR, HR, HU, IL, IN, IR, IT, JP, KR, MY, NL, NO, PL, RO, SA, SE, SI, UAE, USA, ZA

**Objections:** Nil

**Absent:** NZ, RU, SG, TR

**Abstaining:** Nil

11 IECEx CERTIFICATE OF PERSONNEL COMPETENCE SCHEME, IECEx 05

**11.1 Report from the ExPCC Chairman**

**Decision 2023/35**

The meeting accepted a report from Mr John Allen, ExPCC Chairman on the 2023 ExPCC meeting as circulated as ExMC/1957/RM. The meeting endorsed the implementation plan and supporting Actions outlined in Section 10.3.2 of ExMC/1957/RM.

* 1. **Any other matters relating to the IECEx CoPC Scheme**

Nil - no decision recorded.

12 IECEx SYSTEM – GENERAL MATTERS

12.1 IEC / ILAC / IAF Cooperation

**Decision 2023/36**

The Meeting noted a report from the IECEx Secretariat regarding IEC/ILAC/IAF Cooperation and explaining the document circulated as ExMC/1606/Inf.

12.2 OIML / IECEx Cooperation

**Decision 2023/37**

The meeting accepted a report on an update of the OIML-CS and supported the reactivation of the Joint Working Group (JWG) between IECEx and OIML.

12.3 Any other General Matters

No decision recorded however members noted the concerns raised by Brazil about use by non-IECEx bodies of IECEx publications for competing certification systems for service facilities and personnel

13 WORKING GROUP REPORTS – *NOT COVERED ELSEWHERE*

13.1 Report from Convener of ExMC WG17, Marketing

No decision recorded.

13.2 Report from Convener of ExMC WG18, Technical Revision of OD 233

No decision recorded.

13.3 Matters relating to ExMC Working Groups, not covered in this agenda

No decision recorded however the Meeting Report will record the member preference for reactivating ExMC WG8 with meetings of this WG to be remote only in order to assist greater involvement of regulators.

13.4 Annual Operational Meetings

**Decision 2023/38**

The meeting supported the US proposal as circulated as ExMC/1969/CD and noted that the Secretariat is working with Committee Chairs and WG Convenors in planning IECEx Operational Meetings in Singapore in the week commencing 4th March 2024. The meeting also agreed that the use of remote meeting tools at any time may be appropriate.

**13.5 Other Working Groups or Other Matters**

Nil - no decision recorded.

**14 IEC TC 31 MATTERS**

**14.1 Report from IEC TC 31 Chair**

**Decision 2023/39**

The Meeting accepted a report by the IEC TC31 Chairman, Dr Martin Thedens on IEC TC 31 activities and work since the 2022 ExMC meeting.

**14.2 Report from IEC TC 31 JWG 50 standards coordination with IECEx**

**Decision 2023/40**

The Meeting accepted a report by the IEC TC31 / IECEx JWG 50 Convenor. Mr Tim Krause.

**15 ISO TC 197 MATTERS**

**15.1 Report from ISO TC 197/SC 1 Hydrogen at scale and horizontal energy systems**

**Decision 2023/41**

The Meeting accepted a report from the ISO TC 197/SC1 Chair, Andrei Tchouvelev, on both the activities of ISO TC 197 and the collaboration with IECEx noting the formation of a formal liaison between IECEx and ISO/TC 197/SC1 early in 2023 and appointment of Dr Thorsten Arnhold as the IECEx Liaison Officer to ISO TC 197/SC1.

**15.2 IECEx application to the Hydrogen economy – Report from WG19**

**Decision 2023/42**

The Meeting accepted a report from Dr Arnhold on the activities of ExMC Working Group WG 19, Application of IECEx to the Hydrogen Economy (as circulated as ExMC/1989/R). Members accepted and agreed all five recommendations listed in ExMC/1989/R.

**16 REGIONAL REPORTS**

**16.1 Reports**

**Decision 2023/43**

The Meeting accepted a report from the USA NC as circulated as ExMC/1984/INF.

**Decision 2023/44**

The Meeting accepted a report from the Brazilian NC as circulated as ExMC/1985/INF.

**Decision 2023/45**

The Meeting accepted a report from the China NC via a presentation that will be made available post meeting as a Green Paper. The meeting agreed that the presentation serves as an adequate response to the request from DE as circulated as ExMC/1986/INF.

**Decision 2023/46**

The Meeting accepted a report from Mr Omerovic on recent activities of the ExNBG. The report will be made available post meeting as a Green Paper.

**17 FINANCE**

**Address by the IEC Treasurer, Mr Pierre Selva**

**Decision 2023/47**

The meeting appreciated a verbal address from the IEC Treasurer, Mr Pierre Selva and recorded our thanks for his participation today and for his ongoing support of the IECEx System.

**17.1 Accounts and Budgets**

**17.1.1****Approval of the 2022 Audited Accounts**

**Decision 2023/48**

The meeting accepted a presentation (based on ExMC/1936/DV) from the IECEx Treasurer on the 2022 results prior to the submission of these to the IEC CAB.

**Decision 2023/49**

Whilst noting the sound financial management of the IECEx System, the meeting supported the US proposal (as circulated as ExMC/1983/CD) and the UK NC comments (as circulated as ExMC/1996/CD) and then agreed to establish the proposed Working Group to report to the ExMC and to support the IECEx Treasurer. The meeting also agreed to task the Chair, Treasurer and Executive Secretary to prepare, by no later than November 2023, a draft Terms of Reference and membership criteria for the new WG for further discussion and consideration by ExMC.

[Secretariat Note: A copy of the draft agenda for the next IEC Treasurers meeting, planned for November 2023 will be circulated to all ExMC Members for their input ahead of the IEC Treasurers meeting]

**17.1.2\* Approved 2024 Budget**

Refer Decision 2023/03 regarding the Consent Agenda items.

**17.2 IECEx 2026 Financial Outlook**

**Decision 2023/50**

The meeting considered a financial outlook to 2026 prepared by the IECEx Executive (as circulated as CAB/2356/INF) in accordance with the new Swiss GAAP accounting principles and noted that this document has been prepared taking into account the 2022 audited accounts and 2023 and 2024 Approved Budgets. It is intended that this will be used as guidance when preparing the draft formal budget for 2025.

**17.3\* IECEx System Participation Fees**

Refer Decision 2023/03 regarding the Consent Agenda items.

### 18 OTHER BUSINESS

Nil - no decision recorded.

## 19 REPORT TO CAB

Nil - no decision recorded.

**20 NEXT MEETING**

**Decision 2023/51**

The meeting noted that the future meeting schedule of:

* 2024: Brazil
* 2025: Japan

appreciated the presentation by Brazil regarding details of the 2024 IECEx Meetings, and accepted the invitation from China for the 2026 meetings.

### 21 CLOSE OF MEETING

### Meeting closed at 15:50 on Friday, 22nd September 2023Annex A

**Consent Agenda Items**

**A1 Introduction**

The use of a Consent Agenda provides for the dealing with the ExMC Agenda in a more efficient manner by identifying matters of a routine nature or where matters have been dealt with, during the year via correspondence.

Agenda items identified with **\*** are proposed to be approved via a single decision under Agenda Item 2.2.

Should any national committee wish to relocate any item(s) from the consent agenda back to the main agenda for discussion during the meeting, please inform the secretariat either prior to the meeting to aid in the meeting planning or when dealing with Agenda item 2.2.

The Table under A2 is a list of those Agenda items that are considered by the IECEx Chair and Executive Secretary as being appropriate to be considered as Consent Agenda Items.

The process during the ExMC meeting is to record a single decision that agrees with the recommendations made or items for noting listed in A2 below.

Therefore during the ExMC 2023 meeting the meeting will be asked to:

1. Accept the items listed in A2 as forming the 2023 Meeting ExMC Consent Agenda;

and

1. Accept the recommendations and items for noting contained within those Consent Agenda items.

**A2 Consent Agenda**

|  |  |  |
| --- | --- | --- |
| **2023 ExMC Meeting Consent Agenda** | | |
| **Agenda** | **Title** | **Documents** |
| 3 | **MINUTES OF THE LAST ExMC MEETING** |  |
| 3.1 | To note the Confirmed Minutes of the 2022 ExMC Online meeting | ExMC/1903A/RM |
| 5 | **REPORT ON IEC CAB Matters** |  |
| 5.1 | To note CAB Decision Lists | CAB/2276/DL  CAB/2365/DL |
| 5.2.1 | Specific CAB Decisions from 52nd Meeting | CAB/2276/DL |
| 5.2.2 | Specific CAB Decisions from 53rd Meeting | CAB/2365/DL |
|  |  |  |
| 5.3 | IEC Conformity Assessment System’s Harmonised Basic Rules | IEC CA 01 Ed 2.7  IECEx 01-S Ed 2.3 |
|  |  |  |
| 6 | IECEx MEMBERSHIP |  |
| 6.1 | Current Membership |  |
| 6.3 | New ExCBs and ExTLs accepted, via correspondence, since the 2022 ExMC Meeting | ExMC/1976/R |
|  |  |  |
| 7 | **IECEx ASSESSMENTS OF ExCBs AND ExTLs** |  |
| 7.1 | IECEx Assessment of ExCBs and ExTLs since 2022 ExMC meeting | ExMC/1975/R |
| 8 | **IECEx CERTIFIED EQUIPMENT SCHEME, IECEx 02** |  |
| 8.1 | Listing of Current IECEx 02 Scheme ExCBs and ExTLs | <https://www.iecex.com/members-area/od001/> |
| 10.1 | Listing of ExCBs – According to IECEx 03 series, Certified Service Facility Scheme | <https://www.iecex.com/information/excbs/service-facilities/> |
| **16** | **FINANCE** |  |
| 16.1.2 | Approved 2024 Budget | CAB/2326/DV |
| 16.3 | IECEx System Participating Fees | OD 019 Ed 7.3 |