**INTERNATIONAL ELECTROTECHNICAL COMMISSION SYSTEM FOR CERTIFICATION TO STANDARDS RELATING TO EQUIPMENT FOR USE IN EXPLOSIVE ATMOSPHERES (IECEx SYSTEM)**

**TITLE: IECEx Assessment Report for the acceptance of** **Exert Certification AS*,* to become an Accepted Certification Body, ExCB, within the IECEx Certified Service Facility Scheme, 03-4.**

**Circulation to: Members of the IECEx Management Committee, ExMC**

**INTRODUCTION**

Exert Certification is an accepted ExCB in the IECEx 05 CoPC Scheme.  During 2020, Exert Certification submitted an application to extend their IECEx certification activities to be accepted as an ExCB for the IECEx 03-4 Certified Service Facility Scheme.  As a result, an Assessment was conducted in accordance with the provisions of IECEx 03-4 and OD 060. This document sets out the report from the IECEx Assessment Team following their assessment of Exert Certification compliance with IECEx 03-4, related Operational Documents and ISO/IEC 17065 and the relevant requirements of ISO/IEC 17021-1.

Given the nature of this assessment and the fact that Remote provisions of OD 060 being applied, Chris Agius as Executive Secretary undertook the role as IECEx assessment Team leader with Mr Marino Kelava as the peer assessor and expert on IEC 60079-17.  In addition, the Executive Secretary supervised the role of Mr Kelava acting as Team Leader.  Given the involvement by the Executive Secretary in this assessment, Mr Paul Meanwell as IECEx Chair was requested to perform the usual independent review of the assessment information, prior to finalising this report. With all matters now successfully completed this Assessment Report is now issued for voting.

***This document is hereby submitted for ExMC approval via correspondence using the IECEx on-line voting system.  ExMC Members are requested to submit their vote via the IECEx On-line*** [***Ballot System***](https://www.iecex.com/ballot) ***by the closing date 2021 05 24***

***Please refer to OD 050 for guidance on the “IECEx On-line voting system.”***

 ***Chris Agius***

**IECEx Secretariat**

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| --- | --- |
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IEC System for certification to standards relating to equipment for use in Explosive Atmospheres (IECEx System)

IECEx Assessment Report Form, F-003

IECEx assessment report form for use by IECEx assessment teams to report assessments conducted according to the relevant IECEx assessment procedures of:

Operational Document IECEx OD 003-2 for the Certified Equipment Scheme

Operational Document IECEx OD 316-\* for the Certified Service Facility Scheme

Operational Document IECEx OD 422 for the IECEx Conformity Mark Licensing Scheme

Operational Document IECEx OD 501 for the Personnel Competence Scheme

IECEx ExCB assessment report for EXERT CERTIFICATION AS

(for IECEx Certified Service Facilities Scheme)

INTERNATIONAL
ELECTROTECHNICAL
COMMISSION

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# Assessment information

## Type of body covered by this assessment:

<Check appropriate boxes>

|  |  |
| --- | --- |
| ~~ExCB for IECEx Certified Equipment Scheme~~ | [ ]  |
| ~~ExTL for IECEx Certified Equipment Scheme~~ | [ ]  |
| ~~ATF for IECEx Certified Equipment Scheme~~ | [ ]  |
| ExCB for IECEx Certified Service Facilities Scheme | [x]  |
| ~~ExCB for IECEx Conformity Mark Licensing System~~ | [ ]  |
| ~~ExCB for IECEx Certification of Personnel Competency Scheme~~ | [ ]  |

NOTE 1 ExCB - IECEx Certification Body

NOTE 2 ExTL - IECEx Testing Laboratory

 NOTE 3 ATF - Additional Testing Facility

## Type of assessment:

<Check appropriate boxes>

|  |  |
| --- | --- |
| ~~Pre-assessment for candidate body~~ | [ ]  |
| Initial assessment for candidate body | [x]  |
| ~~Surveillance~~  | [ ]  |
| ~~Re-assessment~~  | [ ]  |
| ~~Scope extension~~ | [ ]  |

## Details of body

### Country

**Norway**

### Name of body

**EXERT CERTIFICATION AS**

HEADQUARTER:

BJØRNSONS VEI 6

NO-3117 TØNSBERG

NORWAY

KOREA BRANCH:

EXERT OPERATIONS

306HO TECHNOSANEOB-RO

55BOENGIL 37-19, NAM-GU

ULSAN

REPUBLIC OF KOREA

### Name and title of nominated principal contact

|  |  |  |
| --- | --- | --- |
| Name | Title | E-mail address |
| Mr Einar THORÉN | CEO/ Managing Director | einar@exertcertification.com  |

## Assessment information

### Members of the assessment team

|  |  |
| --- | --- |
| Name  | Role  |
| Mr Chris AGIUS (AU) | IECEx Lead Assessor |
| Mr Marino KELAVA (HR) | IECEx Assessor |

### Place(s) of assessment

|  |  |
| --- | --- |
| **Remote Assessment** due to COVID-19 Global Pandemic and in accordance with IECEx OD 060, **covering the following locations**HEADQUARTER: BJØRNSONS VEI 6 NO-3117 TØNSBERG NORWAY | KOREA BRANCH: EXERT OPERATIONS 306HO TECHNOSANEOB-RO 55BOENGIL 37-19, NAM-GU ULSAN REPUBLIC OF KOREA |

### Assessment date(s)

This Assessment was conducted using the Remote assessment provisions of OD 060 and was conducted over a period of time noting the following key dates and activities conducted by the assessment team

* **25 January – 4 February 2021 Review of Exert Documented procedures +**
* **Video Conferencing and Interviews of Technical Staff:**
* **28 January 2021: Technical assessment/interview of Exert Technical staff (Session A)**

# 3rd February 2021: Technical assessment/interview of Exert Technical staff (Session B)

* **8th -22nd February 2021: Review of Revised Exert Documented procedures to address initial issues raised by the assessment Team**
* **26th February 2021: Remote site assessment, via live Video of Exert Facilities and Staff**
* **10-20 March 2021: Review of Updated Quality System documentation by Assessment Team**
* **25 March 2021: Final review of last changes to documentation and closure of all items raised**

## Application information and background information on the assessment

Due to problems with travelling caused by COVID-19, it was decided to do a remote assessment in accordance with OD 060. The process was found to provide sufficient evidence to be able to make a recommendation.

NOTE 1 Include information relevant to the Secretariat review process

NOTE 2 include other information to be included by the assessment team relevant to the application, including any complex issues, for example where the assessment involves an Additional Testing Facility (ATF)

NOTE 3 Include reference to OD 060 if used for this assessment.

##  Scopes

### ExCB scope for Service Facilities Scheme

|  |  |  |
| --- | --- | --- |
| Number  | Title  | Comments |
| IEC 60079-17Edition 5.0 | Explosive atmospheres - Part 17: Electrical installations inspection and maintenance | **IECEx 03-4 Scheme** |

The following Ex protection techniques are covered by the scope of this IECEx 03-4 application

|  |  |
| --- | --- |
| Types of protection | ID |
| Flameproof Enclosure "d" | d |
| Increased Safety "e" | e |
| Type of Protection "n" | n |
| Intrinsic Safety "i" | i |
| Oil Filled "o" | o |
| Pressurisation "p" | p |
| Dusts to IEC 60079-31 "t" | t |
| Dusts to IEC 61241-1 "tD" |  tD |
| Dusts to IEC 61241-1-1 "DIP" | DIP |
| Other (eg non-electrical) | Non-electrical |

# Common information

## Legal entity of body

Exert Certification AS is a privately owned company registered at the trade court in Norway, already providing services of IECEx certification of personnel (Scheme 05).

The legal registration organization number is 925 336 890 (registered in the Register of Business Enterprises on 2020-07-14) and is valid with no time limitation.

## Financial support

Exert Certification AS and it’s operation is financed from their services.

## History

Exert Certification AS (HQ) was established in Norway in July 2020, and at the same time the subsidiary, Exert Operations, was established in Korea.

Exert Certification took over all rights and all obligations to operate IECEx personnel certification (CoPC) from Trainor Certification, operative from 1st July 2020. IECEx has approved Exert for the transfer of the status as Certifying Body (CB) for the IECEx Certificate of Personnel Competence scheme (CoPC) from Trainor Certification. Exert now handles all existing and new Trainor Certification candidates from this date.

## Documentation

### Quality manual

A full and comprehensive documented quality system was found starting with the Quality manual QM01 Rev 1 and supported by Documented Procedures, Forms and Policies all under appropriate document control.

The Quality manual as well as related documents were reviewed during the assessment and found to meet the requirements of the IECEx.

### Procedures

There is a comprehensive Quality Management System that is in place with at least 12 procedures dedicated to the IECEx 03-4 activities relevant to the ExCB, in addition to procedures and manuals for the effective operation of a Certification Body. These Procedures were reviewed during the assessment and found to meet the requirements of the IECEx. Procedures reviewed and assessed include but not limited to the following key IECEx procedures.

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Title of Procedure – Procedure For** | **Quality Procedure****Number** |
| 1. | Procedure for the certification process | QP00 |
| 2. | Procedure for document and data control | QP01 |
| 3. | Procedure for control of records | QP02 |
| 4. | Procedure for Internal audit | QP03 |
| 5. | Procedure for Corrective and Preventive actions | QP04 |
| 6. | Procedure for management review | QP05 |
| 7. | Procedure for Human resources and management of competence of personnel | QP06 |
| 8. | Procedure for complaints and appeals | QP07 |
| 9. | Procedure for contract and contract review | QP08 |
| 10. | Procedure for evaluation | QP09 |
| 11. | Procedure for granting, for maintaining, for extending or reducing the scope of accreditation, for suspending, withdrawing or for refusing certification | QP10 |
| 12. | Procedure for outsourcing | QP11 |

In addition, a full assessment to the requirements of ISO/IEC 17065 was also conducted using the OD 107 ISO/IEC 17065 Checklist. At the completion of the assessment, full compliance with the requirements of ISO/IEC 17065 was achieved.

In accordance with IECEx 03-4 compliance was also checked against the relevant requirements of ISO/IEC 17021-1 specifically the requirements for management and competence of Exert to conduct assessments of Quality management Systems. At the completion of the assessment compliance with the requirements of ISO/IEC 17021-1 was demonstrated.

### Work instructions

Exert Certification AS currently do not have any Work Instructions as all necessary operative instructions are listed in the quality procedures.

### Records (including test records where relevant)

Procedure for control of records QP02 prescribes the system for recording the method and results of certification and assessment activities. All records are uniquely identified, secured and stored in a way to ensure the reliability of the certification process and to maintain the confidentiality of information.

Exert Certification AS supervises the documents that relate to meeting the requirements of IECEx 03-4.

Exert Certification AS ensures that:

* Management System documents are approved for adequacy by authorized personnel before issuance,
* Management System documents are periodically reviewed and updated as necessary,
* Changes and current status of management system changes are identified,
* Relevant versions of applicable documents are available at the places of use (either in hard copy or on the server) and, where necessary, their dissemination is supervised,
* The documents are identified,
* Unintended use of outdated documents is prevented and they are appropriately marked if retained for any reason.

Exert Certification AS establishes and maintains clear records to, among other things, demonstrate compliance with the requirements of ISO/IEC 17065 and IECEx 03-4.

NOTE The following guidance is provided to assessors:

* It is expected the record system will meet the recommendations in OD 207 Guidance on the Retention of Records
* Example records should be sought of oldest records both in electronic and hard copy to test the retrieval and existence of records, including archival records.
* Information should be sought on whether there is a method of secure disposal of hard copy records once they have been placed on an electronic system.

### Document change control

Procedure for document and data control QP01 prescribes the system for document change control. A QA representative provides information about the documents that have changed to all employees of the Certification Body, whose area of ​​operation the changes apply to. Each time a change is introduced, the list of system documents is updated. The system was checked and found to meet the requirements of ISO/IEC 17065 and IECEx 03-4.

## Confidentiality

(For staff, contractors and members of advisory bodies)

Confidentiality is addressed in the Certification Body Quality Manual. Form F12 “Exert Confidentiality and Impartiality Declaration“ is completed and signed by all Exert Staff as well as by all ECAB members (Certification Council - currently there are 3 members).

Examples of signed forms for the Certification Body and ECAB members were viewed during the assessment visit.

Confidentiality is also ensured through:

* limited access to customer documentation from the moment of submission to certification up to the archiving stage,
* records of documentation created in the certification and supervision process (contracts, assessment reports),
* archiving evidence of conformity assessment and any customer documentation provided during the certification process.

The system was checked and found to meet the requirements of ISO/IEC 17065 and IECEx 03-4.

## Communication with public and customers (Hard copy and Electronic)

The website [www. https://www.exertcertification.com/](http://www.nepsi.org.cn) has been checked. Sufficient and correct information is displayed there.

The certification body maintains and publishes information on:

- audit processes,

- processes for granting, refusing, maintaining, extending, suspending, renewing or withdrawing certification or extending or reducing the scope of certification,

- types of management systems and certification programs in which it operates,

- impartiality policy.

Other information is available on request.

## Recognitions and agreements

Exert Certification AS has cooperation agreements with other bodies operating in the Ex field, including with Horizon among others. Information is available on their website.

## Internal audit

A review was made of the above processes as described in Procedure for internal audit QP03 together with record F06 Internal Audit Report for recent audit carried out for the Certification Body 2021-02-05.

The internal audit system was found to meet the requirements of ISO/IEC 17065 and the requirements of IECEx 03-4.

## Management review

Management Review is addressed in the Quality Manual and in Procedure for management review QP05.

According to the Quality Manual the management of the Certification Body, at least once a year, conducts a review of the management system in terms of its suitability, adequacy and effectiveness, including established policies and objectives related to meeting the requirements of ISO/IEC 17065 and IECEx 03-4.

The review includes an assessment of the opportunities for improvement and the need for changes in the system, quality policy and impartiality, and the implementation of the objectives contained therein.

The last management review took place on 2021-03-08. The meeting was attended by senior members of the organization. Agenda was made available to members beforehand, and minutes of the meeting were issued.

The management review system was found to meet the requirements of ISO/IEC 17065 and the requirements of IECEx 03-4.

## Contracting, subcontracting and witness testing

NOTE The following explanation is provided to assist in completing these sub-clauses:

* Contracting is when work is carried by personnel who are not on staff but who do the work in accordance with the procedures of the body, for example some auditors may fall into this category
* Sub-contracting is when work is carried out by another body using its own procedures, with the body often holding its own accreditation, eg subcontracting tests to a body with ISO/IEC 17025 accreditation
* Off-site and witness testing is generally work that is remote from the body’s laboratory and that falls within the scope of OD 024, with the IECEx body normally having at least one representative at that site during the testing

### Contracting

While Exert does not currently plan to use contracted resources, Procedure QP11 Rev 1 does make provisions for use of contracted resources to due to temporary in-capacity or increased workload. These procedures were reviewed and found to meet IECEx requirements and require that Exert maintains their own technical capability. Any contracted resource is regarded in similar manner as their own staff and is to work under the direction and in accordance with Exert internal procedures.

### Subcontracting

ExCB does not use subcontracting for IECEx 03-4 certification services.

## Training and competence

Details of staff competencies were assessed in terms of Technical Competence, QMS auditing Competence and overall knowledge and competence of IECEx 03-4 and IEC 60079-17 and found to satisfy IECEx requirements and are included in the site assessment report.

## Complaints and appeals (including appeals to IECEx)

The applicant, the certificate holder or other parties have the right to appeal in writing to the decision made by the Certification Body at each stage of the certification process or within the certificate validity period. All appeals and complaints of suppliers, organizations/clients, certificate holders are considered by the Certification Body in accordance with the principle of protection of interests of the supplier, organization/client in accordance with Procedure for Complaints, incidents and Appeals QP07.

The records on all appeals and complaints are registered and kept by the Office of the Certification Body.

The system for complaints and appeals was checked and found to meet the requirements of ISO/IEC 17065 and the requirements of IECEx 03-4

## Impartiality

Impartiality is addressed in the Quality Manual. There is Impartiality Policy Statement PY03 and Confidentiality Policy Statement PY02 signed by the Managing Director.

The Quality Manual and signed Policies indicate that the Certification Body ensures full impartiality and credibility of the provided services, is responsible for the impartiality of undertaken operations related to conformity assessment and does not allow any commercial, financial or other pressures to infringe its impartiality. It includes reference to the process of identifying and dealing with risks related to conflicts of interests resulting from certification activities.

A mechanism for ensuring impartiality is by use of a ECAB which includes a balance of all interests with:

1. representatives of standardization, CA System and science from technical higher education institutions,
2. representatives of producers,
3. representatives of users.

The committee meets once a year.

In addition to the above, to ensure there are no conflicts of interest, the Certification Body requires all its employees, both internal and external, to report any former and/or present connections with the organizations, the certification of which they will be assigned to. If there are any such connections, the Certification Body assesses the risk in terms of threats to impartiality, and either resigns from involving this staff into the certification process or proves that there is no conflict of interests.

All staff have signed regarding impartiality, honesty and confidentiality of their work.

The process meets the requirements for ISO/IEC 17065 and IECEx 03-4.

NOTE: Include reference to methods to achieve the requirements impartiality with the requirements of ISO/IEC 17065, ISO/IEC 17025 and ISO/IEC 17024. Also organizational arrangements (such as corporate structures) that may impact on impartiality should be reviewed.

## Active involvement in development of Decision Sheets

Exert staff members are active members of IECEx working groups and Committees.

## Special facts to be noted

While Exert as an organisation was only created during 2020, the Management and Staff have a long history in working in Ex areas. It should also be noted that Exert also has taken over the IECEx 05 CoPC activities of Trainor during 2020 with these factors in mind, the Assessment Team are satisfied with the technical capability of the Exert Management and Staff to conduct certification activities according to the IECEx 03-4 Scheme.

In addition, and as part of the preparation for this assessment, Exert prepared a draft new IECEx Technical Capability Document, TCD for IEC 60079-17 as a means of their own internal assessment of capabilities. This new draft has been forwarded to the ExMC WG2 for further development as a new TCD.

## Supporting documentation

Copies of additional supporting information for this assessment have been provided to the applicant and the IECEx Secretariat. These are included in a site assessment report or provided separately and include:

* Details of issues raised and how these have been resolved
* Checklist for ISO/IEC 17065
* Completed Technical Capability Document (TCD)
* Information on competencies
* F-004 site assessment report + Assessors’ notes
* Other

NOTE Assessors are to amend above list as appropriate

## Recommendations

Based on the assessment performed during January, February and March 2021, Exert Certification AS is recommended for acceptance in the IECEx scheme 03-4 as:

* An ExCB in the IECEx Certified Service Facilities Scheme

This is according to the scope of the standards listed in this document.

|  |  |
| --- | --- |
| Mr Chris AGIUS (AU) | Mr Marino KELAVA (HR) |
| IECEx Lead Assessor | IECEx Assessor  |

Date: 2021-04-07

# ExCB for Certified Service Facilities Scheme

## Assessment references

### General references

1. IECEx 03-4 IECEx Certified Service Facilities Scheme covering inspection
2. IECEx OD 316-4 IECEx Certified Service Facilities Scheme – Part 4: Ex inspection and maintenance Assessment procedures for IECEx acceptance of Candidate Certification Bodies (ExCBs) for the purpose of issuing IECEx Certificates to Ex Service Facilities providing Ex installations related services
3. ISO/IEC 17065 General requirements for bodies operating product certification systems Conformity assessment — Requirements for bodies certifying products, processes and services
4. ISO/IEC 17021-1 - Conformity assessment — Requirements for bodies providing audit and certification of management systems — Part 1 Requirements
5. IECEx TCD 60079-17, Technical Assessment Capability Document IEC 60079 -17:2013, Explosive atmospheres - Parts 17: Electrical installations inspection and maintenance
6. IECEx OD 060 IECEx Guide for Business Continuity – Management of Extraordinary Circumstances or Events Affecting IECEx Certification Schemes and Activities
7. IEC 60079-17 Explosive atmospheres - Part 17: Electrical installations inspection and maintenance
8. ExSFC Decision Sheets

NOTE The latest editions of the above documents were applied

### Additional references applied for this assessment

None.

NOTE To be added by assessment team if applicable.

## Candidate ExCB persons interviewed

|  |  |
| --- | --- |
| Name | Position |
| Mr Einar THORÉN | CEO / Managing Director |
| Mr Henning STAFF | Certification Manager (NO) / QMS+Expert Auditor |
| Mr James BAEK | Certification Manager (KR) / QMS+Expert Auditor |
| Mr Chung ImSu | QMS Auditor |
| Mr Joon Yung Park | QMS Auditor |

## National marks and certificates

N/A (this is initial assessment for IECEx Scheme 03-4).

## Standards accepted

See clause 1.6 of this report

## National differences to IEC standards

National differences to IEC standards are those for the NO/KR differences listed in the latest version of the IECEx System Bulletin.

## Organisation

### Names, titles and experience of the senior executives

|  |  |  |
| --- | --- | --- |
| Name | Title | Experience (years) |
| Mr Einar THORÉN | CEO / Managing Director | 36 |
| Mr Henning STAFF | Certification Manager (NO) / QMS+Expert Auditor | 28 |
| Mr James BAEK | Certification Manager (KR) / QMS+Expert Auditor | 11 |

### Name, title and experience of the quality management representative

|  |  |  |
| --- | --- | --- |
| Name | Title | Experience (years) |
| Mr Henning STAFF | Certification Manager (NO) / QMS+Expert Auditor | 28 |

###

### Name and title of signatories for certification

|  |  |  |
| --- | --- | --- |
| Name | Title | Comments (years) |
| Mr Henning STAFF | Certification Manager (NO) / QMS+Expert Auditor | 28 |
| Mr James BAEK | Certification Manager (KR) / QMS+Expert Auditor | 11 |

### Other employees in ExCB activity

|  |  |  |
| --- | --- | --- |
| Name | Title/responsibility | Experience in Ex (years) |
| Mr Chung ImSu | QMS Auditor | 26 |
| Mr Joon Yung Park | QMS Auditor | 23 |

## Organizational Structure

See Annex A.

## Indemnity insurance

Exert Certification AS holds indemnity insurance from the If P&C Insurance Ltd (publ) Org.nr 516401-8102. Limited with validity to August 23rd, 2021. The policy is worldwide excl. USA/Canada with an insured amount of 10.000.000 NOK for services in connection with training/education/certification.

## Resources

Exert Certification AS Certification Body has the necessary resources of competent staff and appropriate procedures to operate as a certification body. They employ 5 people in total, of which 2 demonstrated comprehensive levels of technical knowledge required by IECEx 03-4 and deep understanding of IEC 60079-17 technical requirements as well as of the full spectrum of IEC 60079 and ISO 80079 series standards.

There are 12 procedures available to support the routine certification work.

NOTE 1 Information should be given here about the adequacy of resources of competent staff, appropriate procedures/work instructions, and facilities.

NOTE 2 Some information may also be included here about outsourcing, eg using external contractors, where this is not adequately covered in 2.10.

## Committees (such as governing or advisory boards)

The Certification Body has established ECAB. Its purpose is to provide the Certification Body with advice on issues affecting impartiality, together with openness and public perception.

ECAB is comprised of representatives from the industry, the certification body, the CA Scheme and users (currently three persons). The committee is responsible for providing guidance and advice on the formulation of policies relating to impartiality of the conformity assessment activities of Exert Certification AS. The committee meets once a year.

## Certification operations

### National approval/certification Methods

N/A.

### Certification policy

Exert Certification AS - Certification Body has a quality policy in its quality manual (PY01) which includes clear reference to its certification. The Quality Policy Statement is signed by the CEO and is available to all employees and clients.

NOTE Typically this may be a separate policy or included in the quality policy

### Application for certification

Exert Certification AS – Certification Body has a documented procedures QP00 “Procedure for the certification process” and QP08 “Procedure for contract and contract review”, which addresses their process for handling application for IECEx Certificates. It is supported by appropriate application and other forms. The process meets IECEx requirements.

### Certification decision

The certification decision is addressed in QM/01 and procedure QP00 “Procedure for certification”. The process provides the necessary independence between the assessment/evaluation and the decision to issue or maintain IECEx certification and has been found to meet IECEx requirements.

### Suspension and cancellation of certificates

Suspension and cancellation of certificates is addressed in procedure QP10 “Procedure for granting, for maintaining, for extending or reducing the scope of accreditation, for suspending, withdrawing or for refusing certification”. The process meets IECEx requirements.

## Statistics

In noting 1.21 above Exert as an organisation is very new but the management staff have many years of experience in the Ex field. On this basis as an organisation there is very little history for the Exert Organisation and therefore the Assessment team recommend a witness assessment once the Covid -19 travel restrictions have been lifted and travel made possible.

## National Accreditation

As Exert Certification AS is a newly established company, they are currently not accredited for any national scheme in Norway.

## Assessment of service facilities and issue of FARs

Assessment of service facilities and issue of FAR’s is addressed in procedure QP09 “Procedure for evaluation”. The process meets IECEx requirements.

NOTE Include information about how the ExCB applies the provisions of OD 060 if applicable

##  Comments (including issues found during assessment)

Exert Certification AS has the necessary staff and quality system in place for their scope as an ExCB. There were some issues related to the formal ISO 9001 training to be completed by critical staff and clarifications in QMS to reflect IECEX requirements in more transparent way. All issues were revised to the satisfaction of the audit team and now meet the requirements of the IECEx.

Following the remote audit performed under the OD-060 recommendation by the IECEx Assessment Team is that acceptance be granted conditional on a witness assessment is successfully conducted once the COVID-19 travel restrictions permit.

#  Annexes

See Contents. (add, modify or delete annexes as necessary). Please note the following instructions for the IEC template:

NOTE When creating a new annex **DO NOT** type the word Annex, just create a new empty page and then apply the styles ANNEXtitle to the first (empty) line. The word "Annex" followed by the letter "A" or "B", etc will automatically appear.

1. Overall Organisation Chart

